



## DOCUMENTS REQUIRED

### To register at the CHU Sainte-Justine

The student must submit all required documents to [Human Resources](#) by email. Please allow 2 to 3 weeks for opening the administrative file and obtaining access, depending on the number of registrations in progress. This list is provided for information only. Other documents could be needed according to the student's file.

#### CANADIAN STUDENT

- Completed Internship agreement **or** Researcher-Student agreement
- Curriculum vitae up to date
- Completed [Health Assessment Form](#) (in French only)
- Copy of passport **or** birth certificate
- Copy of your health insurance card
- Copy of your grant award notifications (if applicable)

**If you will be receiving a scholarship or stipend at the CHUSJ, please also provide:**

- Sample check
- Social insurance number (in a separate file)

#### FOREIGN STUDENT

- Completed Internship agreement **or** Researcher-Student agreement
- Curriculum vitae up to date
- Completed [Health Assessment Form](#) (in French only)
- Copy of passport
- Study or work permit
- Copy of your health insurance certificate **or** your [application to the RAMQ](#) **or** your private medical insurance
- Copy of your grant award notifications (if applicable)

**If you will be receiving a scholarship or stipend at the CHUSJ, please also provide:**

- Sample check from a Canadian bank account
- Copy of the official document confirming the [social insurance number](#)

#### **Please note the following instructions to complete the documents:**

- Please name your files like this: Start date\_Family name and first letter of the first name\_Type of document. Example: **2018-06-01\_TremblayJ\_Passport**
- Health Evaluation Form: You only need to fill out the form. Do not go to the health unit, make an appointment, or go to another clinic. We will inform you of the procedure to follow as soon as your file will be opened.
- The documents must be sent to us digitized, in 8.5x11 PDF format (Letter). Paper documents or photos are not accepted.
- For Macs, please make sure to freeze the form information by selecting '*Adobe PDF Printer*' in the '*Print*' function to save the document.