**FIT COMPETITION 2024-2025**

**APPLICATION FORM**

This form must be completed and submitted by **Wednesday, May 22, 2024,** by **11:59 pm** to Janetta Bijl at janetta.bijl.hsj@ssss.gouv.qc.ca. Please name the application documents according to the following examples:

Application form (Word): 1\_Tremblay\_FIT2024-2025\_Application.

Budget file (Excel): 2\_Tremblay\_FIT2024-2025\_Budget

CVs (PDF): 3\_Tremblay\_FIT2024-2025\_CVs

*N.B. Please complete this form using Calibri font in 12-point size, single line spacing and a minimum margin of 2 cm.*

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| --- |
| **Remarque sur la langue**L’utilisation de l’anglais est requise en raison de la présence des réviseurs d’extérieurs du Québec. Cette exigence est en conformité avec l’exception à la Loi sur la langue française qui prévoit que les documents de nature financière et ceux en appui à une demande de financement de la recherche peuvent être dans une autre langue que le français.   |

**Section 1 - Project Overview**

**Project leader**

**Lay summary**

* Please provide a short summary of your project in lay terms of no more than 3-5 sentences
* Veuillez fournir un résumé approximatif de 3 à 5 phrases de votre projet en français

**Scientific Summary**

(Max. 300 words)

**Section 2 – Project Team**

**Principal investigators** (add lines if necessary)

|  |  |  |
| --- | --- | --- |
| **Name** | **Position & Institution** | **Role in project & expertise** |
|  |  |  |
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Please provide the common cv in the CIHR format (academic) for all the principal investigators

**Collaborators** (add lines if necessary)

|  |  |  |
| --- | --- | --- |
| **Name** | **Position & Institution** | **Role in project & expertise** |
|  |  |  |
|  |  |  |
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**Highly qualified personnel (HQP)** (add lines if necessary)

|  |  |  |
| --- | --- | --- |
| **Name** | **Position** | **Supervisor’s name** |
|  |  |  |
|  |  |  |
|  |  |  |

It is mandatory to assign a project manager for clinical trials and provide contact details.

Briefly describe how the project will contribute to the formation of the HQP.

(Add one paragraph of max 300 words)

**Section 3 – Research Project**

**Research Proposal**

(Max. 6 pages, including figures and tables)

For fundamental research projects please provide the following: describe the background of the problem, hypothesis, global and specific objectives, research plan and impact.

For clinical research projects: describe the design of the study, objectives, patient number or samples, inclusion and exclusion criteria, duration and start of the study, impact.

**References**

(Provide references relevant to the project, no page limit)

**Project Milestones & Deliverables** (max 1 page)

|  |  |  |
| --- | --- | --- |
| **Milestone** | **Description** | **Expected start and end date** |
|  |  |  |
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| **Project Deliverable** | **Description** |
|  |  |
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|  |  |

**Long-term plan**

(Please briefly describe the next steps of your project following the FIT funding period. Include intention to secure funding for the continuation of the project. Max. 300 words)

**Section 4 – Budget**

**Budget details**

Please fill the provided budget template spreadsheet (Document: FIT2024-2025\_Budget template)

**Budget justification**

(Provide a justification for the items in the budget per category referring to the lines in the spreadsheet. max 1 page)